

FAQ on TDS Refund

1. What is TDS?

Tax Deducted at Source (TDS) means deduction of taxes on any expense / sum paid at rates prescribed under Indian Income Tax Act, 1961.

2. How to get refunds of TDS, paid to Government on behalf of Bundl Technologies Private Limited (Swiggy)?

The merchant is supposed to upload a signed & stamped TDS certificate (Form 16A) – soft copies are only acceptable, for the quarter on the website

<https://www.manchtech.com/get.yourself.updated.with.swiggy.html>.

Please note that reimbursements will be made only on submission of TDS certificate.

Once that is submitted, we will verify the same and the amount will be transferred in subsequent merchant's weekly payout.

3. What is form 16A?

Form 16A is a TDS certificate which is generated on filing of TDS returns. This form is generated on the TRACES website.

4. How to generate form 16A?

It can be downloaded from TRACES and considered as valid TDS certificates.

Form 16A is generated only for a valid PAN. In case of an invalid PAN or if the PAN is not reported in TDS statement, form 16A will not be generated.

- Deductor logs in to TRACES
- Go to Downloads tab
- Select Form 16A
- Enter the details and click on "Go"

Website – <https://www.incometaxindia.gov.in/pages/tax-services/form-16A-download-deductor>

Note: Few of the information above are only provided for reference and were sourced from the website www.incometaxindia.gov.in as on 1st October 2019. Swiggy is not responsible for any content present or in future.

Multiple TDS Reimbursement Under Single Transaction

1. **Input ID (Restaurant / Store / Liquor Store)** & accordingly input the city where the partner's unique ID belongs to.
2. **Invoicing Email ID** will automatically be mapped from a unique ID. IF two or more rest. Id's are mapped then the partner must select only one option.
3. **Email ID Verification** -: After clicking on **"Send OTP"**, the partner will receive the OTP to the same Email ID which he/she had selected in the portal.
4. Input the OTP & click on Verify OTP, IF the correct OTP is entered then tab will show as **"VERIFIED"**.
5. After verifying the OTP, click Tab **"Proceed"**. A new page will be open for partners to upload the TDS Certificate & required details.

Get Yourself Updated

Please Select Invoicing email-id

- rakesh.k@swiggy.in
- kuldeep.bc@swiggy.in
- raunakadukla@swiggy.in
- hermanjit.singh@swiggy.in
- namith@msanditech.com

City: chandigarh

Send OTP

Cancel Proceed

Select one Email ID

TDS Reimbursement FAQ

Partner ID: 19708

City: chandigarh

Invoicing Email-ID: hermanjit.singh@swiggy.in

OTP: *****

VERIFIED

OTP Verification

Cancel Proceed

Current Date

21-06-2021

Assessment Year *

please select value

Form 16A to be uploaded has to be the one generated from TRACES website

To Upload QTR-1 TDS Certificate *

Please Select value

To Upload QTR-2 TDS Certificate *

Please Select value

To Upload QTR-3 TDS Certificate *

Please Select value

To Upload QTR-4 TDS Certificate *

Please Select value

☐ Terms & Conditions –

- The amount of TDS refund (IF accepted) will only be refunded in the bank account details which are currently updated in Swiggy's database against the partner ID through Which this TDS transaction was initiated.
- Cases where different partner ID's are used for claiming TDS refunds against a same certificate number will be rejected & only first input with a valid partner ID will be accepted for refunds.
- This TDS certificate uploaded is genuine & true to my knowledge & I have been given the responsibility on the behalf of my organization to claim this refund against a document.
- I shall not hold Bundl Technologies Pvt Ltd (Swiggy) responsible for any incorrect information & documents provided herein.
- I acknowledge that the details uploaded above will be credited (IF accepted) up to next payment cycle from the time such details are filled above by me.
- I hereby take full responsibility for all the above information and declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. I shall bear the responsibility for the correctness of the above provided information.

E-Acknowledgement

Cancel

Submit

6. TAB "Current Date" will be self-generated; however, the partner will not be able to edit the same.
7. Select the **Assessment year** in the "Current Tab".
8. **Under Single transaction**, now you can reimburse the multiple TDS Certificates (QTR-1, QTR-2, QTR-3 & QTR-4)
9. Mandatory option to select all four drop down one by one:-

> If selected "YES" then the form will open to upload the TDS certificate as per QTR and enter "TDS Amount" manually as per TDS Certificate.

> IF selected "No" the form remains closed & no need to upload tds certificate.

> **For Example:-** IF wanted to file for only QTR-1 period of Assessment year- 2021-22

1. Select Assessment Year:- 2021-22
2. Select option "YES" under "QTR-1 TDS Certificate" to open the form & upload certificate of QTR-1 only of assessment year 2021-21.
3. For QTR- 2 / 3 & 4 select drop down as "No", therefore, form will remain close & accordingly move towards submitting the txn.

10. The whole page is Optical Character Recognition based i.e. when TDS form is uploaded then data will be automatically populated in all tabs except tab "TDS Amount" -:

- A) Upload TDS Form (Use Format:- PDF, PNG, JPG & JPEG), however the most preferred format is PDF. Ensure to upload to the full TDS form to avoid rejections.
- B) Data will be automatically captured from uploaded TDS Form in all tabs EXCEPT "Enter Amount". Only TDS amount must be manually updated by the Partner.
- C) Please note if Optical Character Recognition didn't work, then the partner has to Upload the Accurate TDS certificate then the data will be automatically populated and there are no edit options available except "Enter Amount" column.

****Note:-**

All QTR- 1/2/3 & 4 tds certificates will be able to file according to the specified selection of assessment year. For example:- Under Assessment year of 2021-22 the tds forms of 2020-21 cannot be filed. However, the certificates should be for the 2021-22 year only.

Current Date
22-06-2021

Assessment Year
please select value

Form 16A to be uploaded has to be the one generated from TRACES website

To Upload QTR-1 TDS Certificate *

Yes

TDS Reimbursement QTR-1

TDS Return for QTR-1 (Quarter Period - April to June)

Upload TDS Certificate * (Please upload ["png", "jpg", "jpeg", "pdf"] File)

Upload TDS QTR-1 Document

Entity Name *	Certificate Number *	Assessment Year *
BEDROCK FOOD COMPANY PRIVATE LIMITED	AZWKSTA	2020-21
Name of the Deductee *	Quarter *	PAN Number *
BUNDL TECHNOLOGIES PRIVATE LIMITED	QTR-1	AAECB9687P
TAN Number *	Enter Amount (As per TDS Certificate) *	
DEL13084B	TDS Amount Input Manually	

To Upload QTR-2 TDS Certificate *

Please Select value

To Upload QTR-3 TDS Certificate *

Please Select value

To Upload QTR-4 TDS Certificate *

Please Select value

☐ Terms & Conditions -

- The amount of TDS refund (If accepted) will only be refunded in the bank account details which are currently updated in Swiggy's database against the partner ID through Which this TDS transaction was initiated.
- Cases where different partner ID's are used for claiming TDS refunds against a same certificate number will be rejected & only first input with a valid partner ID will be accepted for refunds.
- This TDS certificate uploaded is genuine & true to my knowledge & I have been given the responsibility on the behalf of my organization to claim this refund against a document.
- I shall not hold Bundl Technologies Pvt Ltd (Swiggy) responsible for any incorrect information & documents provided herein.
- I acknowledge that the details uploaded above will be credited (If accepted) up to next payment cycle from the time such details are filled above by me.
- I hereby take full responsibility for all the above information and declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. I shall bear the responsibility for the correctness of the above provided information.

E-Acknowledgement

Cancel Submit

Upload Documents

Browse for file

Add

Submit

TDS Return for QTR-1 (Quarter Period - April to June)

Upload TDS Certificate * (Please upload ["png", "jpg", "jpeg", "pdf"] File)

Upload TDS QTR-1 Document

Entity Name *

BEDROCK FOOD COMPANY PRIVATE LIN

Certificate Number *

AZWKSTA

Assessment Year *

2020-21

Name of the Deductee *

BUNDL TECHNOLOGIES PRIVATE LIMITE

Quarter *

QTR-1

PAN Number *

AAECB9687P

TAN Number *

DELB13084B

Enter Amount (As per TDS Certificate) *

TDS Amount

To Upload QTR-2 TDS Certificate *

Please Select value

To Upload QTR-3 TDS Certificate *

Please Select value

To Upload QTR-4 TDS Certificate *

Please Select value

Terms & Conditions –

The amount of TDS refund (If accepted) will only be refunded in the bank account details which are currently updated in Swiggy's database against the partner ID through Which this TDS transaction was initiated.

Cases where different partner ID's are used for claiming TDS refunds against a same certificate number will be rejected & only first input with a valid partner ID will be

Current Date

22-06-2021

Assessment Year *

please select value

Form 16A to be uploaded has to be the one generated from TRACES website

To Upload QTR-1 TDS Certificate *

Yes

TDS Reimbursement QTR-1

TDS Return for QTR-1 (Quarter Period - April to June)

Upload TDS Certificate * (Please upload ["png", "jpg", "jpeg", "pdf"] File)

Upload TDS QTR-1 Document

Entity Name *

BEDROCK FOOD COMPANY PRIVATE LIMITED

Certificate Number *

AZWKSTA

Assessment Year *

2020-21

Name of the Deductee *

BUNDL TECHNOLOGIES PRIVATE LIMITED

Quarter *

QTR-1

PAN Number *

AAECB9687P

TAN Number *

DELB13084B

Enter Amount (As per TDS Certificate) *

TDS Amount

Input Manually

To Upload QTR-2 TDS Certificate *

Please Select value

To Upload QTR-3 TDS Certificate *

Please Select value

To Upload QTR-4 TDS Certificate *

Please Select value

Terms & Conditions –

The amount of TDS refund (If accepted) will only be refunded in the bank account details which are currently updated in Swiggy's database against the partner ID through Which this TDS transaction was initiated.

Cases where different partner ID's are used for claiming TDS refunds against a same certificate number will be rejected & only first input with a valid partner ID will be accepted for refunds.

This TDS certificate uploaded is genuine & true to my knowledge & I have given the responsibility on the behalf of my organisation to claim this refund against a document.

I shall not hold Bundl Technologies Pvt Ltd (Swiggy) responsible for any incorrect information & documents provided herein.

I acknowledge that the details uploaded above will be credited (If accepted) up to next payment cycle from the time such details are filled above by me.

I hereby take full responsibility for all the above information and declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. I shall bear the responsibility for the correctness of the above provided information.

E-Acknowledgement

Cancel

Submit

11. Once the form is uploaded & details are filled then partner must select the option “Terms & Conditions”
12. When clicked “E-Acknowledgement” TAB then OTP will be initiated to the same Email ID which was selected earlier. Then input the OTP to verify the same.
13. After OTP verification, two tabs will be shown:-
 - a. **Preview**:- Flexibility to preview digital E-sign documents by just clicking tab “Preview”.
 - b. **Submit**:- Ensure to cross verify the details before submitting to avoid any rejections.

Current Date

21-06-2021

Assessment Year *

2020-21

Form 16A to be uploaded has to be the one generated from TRACES website

To Upload QTR 1 TDS Certificate *

Yes

TDS Reimbursement QTR 1

TDS Return for QTR-1 (Quarter Period - April to June)

Upload TDS Certificate * (Please upload ["png", "jpg", "jpeg", "pdf"] File)

File Uploaded

Entity Name *

BEDROCK FOOD COMPANY PRIVATE LIMITED

Certificate Number *

AZWKSTA

Assessment Year *

2020-21

Name of the Deductee *

BUNDL TECHNOLOGIES PRIVATE LIMITED

Quarter *

QTR-1

PAN Number *

AAECB9687P

TAN Number *

DEL8130848

Enter The Amount (As per TDS Certificate) *

50000

To Upload QTR 2 TDS Certificate *

No

To Upload QTR 3 TDS Certificate *

No

To Upload QTR 4 TDS Certificate *

No

Terms & Conditions -

- The amount of TDS refund (if accepted) will only be refunded in the bank account details which are currently updated in Swiggy's database against the partner ID through Which this TDS transaction was initiated.
- Cases where different partner ID's are used for claiming TDS refunds against a same certificate number will be rejected & only first input with a valid partner ID will be accepted for refunds.
- This TDS certificate uploaded is genuine & true to my knowledge & I have been given the responsibility on the behalf of my organization to claim this refund against a document.
- I shall not hold Bundl Technologies Pvt Ltd (Swiggy) responsible for any incorrect information & documents provided herein.
- I acknowledge that the details uploaded above will be credited (if accepted) up to next payment cycle from the time such details are filled above by me.
- I hereby take full responsibility for all the above information and declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. I shall bear the responsibility for the correctness of the above provided information.

E-Acknowledgement

OTP

Verify OTP

Click to E-Sign Document & Verify OTP

Cancel

Submit

Success

Otp is sent to malikarjun.y@swiggy.in

1

2

BUNDL TECHNOLOGIES PRIVATE LIMITED

Registered Office: No.55, Syno. 8-14, I & J Block, Ground Floor, Embassy Tech Village, Outer Ring Road, Devarabasanahalli, Bengaluru, Karnataka, India -560103

CIN NO. U74110KA2013PTC096530

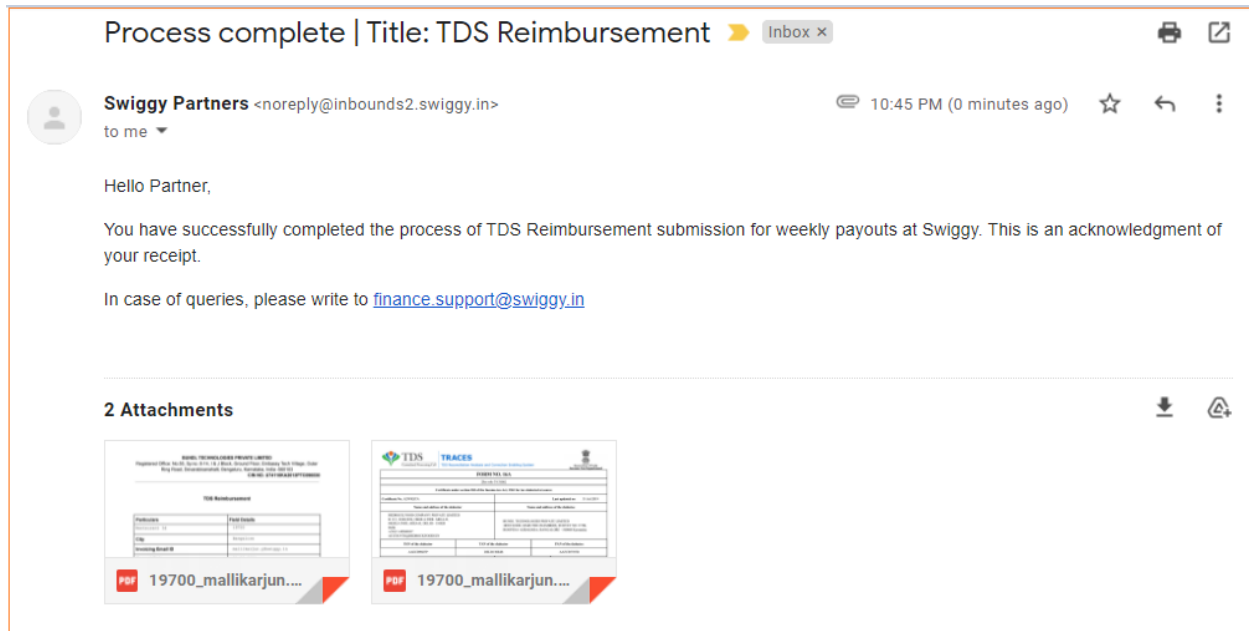
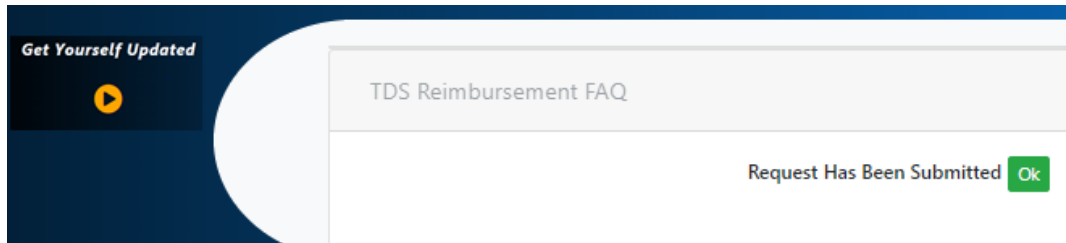
TDS Reimbursement

Particulars	Field Details
Restaurant ID	19700
City	Bangalore
Invoicing Email ID	malikarjun.y@swiggy.in
Current Date	21-06-2021

Terms & Conditions:-

- The amount of TDS refund (if accepted) will only be refunded in the bank account details which are currently updated in Swiggy's database against the partner ID through Which this TDS transaction was initiated.
- Cases where different partner ID's are used for claiming TDS refunds against a same certificate number will be rejected & only first input with a valid partner ID will be accepted for refunds.
- This TDS certificate uploaded is genuine & true to my knowledge & I have been given the responsibility on the behalf of my organization to claim this refund against a document.
- I shall not hold Bundl Technologies Pvt Ltd (Swiggy) responsible for any incorrect information & documents provided herein.
- I acknowledge that the details uploaded above will be credited (if accepted) up to next payment cycle from the time such details are filled above by me.

14. After Submission, the partner will see a standard message on the portal & receive an email communication with TDS form & E-signing document.



***Note:-** The TDS Reimbursement if accepted then payment will be credited into your bank account in the upcoming week's payment cycle.